

Stone Valley Community Charter School

Meeting Agenda

April 21, 2022 6:30 p.m.

Board members present: Ken Bookhamer, Katie Rupert, Kendra Lapp, Cheryl Casner, Ashley Suydam, Celina Seftas, Rod Cook,

Board members absent: Valerie Long, David Smead, Katie Baker,

Public: MatthewRohrbaugh, Brain Spicher

Via Zoom: none

- I. Call to order. The meeting was called to order at 6:36 PM.
 - II. Approval of [Minutes](#) from March Meeting. Motion by Lapp/Cook. Motion passed unanimously.
 - III. Public comments
 - IV. Board Business
 - V. Committee Reports:
 - A. Finance Committee - See [Report](#)
[Profit & Loss](#)
[Check Detail](#)

Rupert reported that more small book reading books were needed for the Wonders Curriculum. She is working on the budget to present at the next month's meeting. The income and expenses for the month were typical, except for the purchase of the books, noted above. Board Action- Approve expenditures Motion by SUydam/Bookhamer. Motion passed unanimously.
Approve Wonders Curriculum Purchase. Motion by Seftas/Lapp. Motion passed unanimously.
McGraw Hill 3/18/22 \$4,238.64
 - B. Education Director's Report -

Field Experience Update - Casner reported that the field experiences are going well (Penns Cave, Greenwood, Shaver's Creek) with more to come (Bedford Village, Plowshare Produce)

Literacy Night - Casner reported that the event was a success with many attendees.

Financial Interests statements/clearances - Casner has all but one of these.

Advertise open positions - Casner would like to advertise several positions (2 classroom and a behavior ed coach)

Summer program to close learning gaps - Casner reported that the school received grant funds to run a summer program. It is being developed and will possibly be from 9-1 and include reading, math, and enrichment activities. It will be open to the community, not just SVCCS students. There will also be the reading program, for a total of up to 3 days/week this summer.

PSSA testing is starting soon. Breakfast will be provided (yogurt, frozen egg sandwiches, etc)
- Board Action -

Approve Separation agreement (Ruth Zimmerma) - Motion to approve as presented by Suydam/Cook. Motion passed unanimously.

Approve hiring substitutes: Ashley Suydam, Dolores McDevitt, Ruth Zimmerman, Sara Dries (nurse). Motion to approve by Seftas/Bookhamer. Motion passed unanimously.

Approve transfer of Courtney Cook to K position for 2022-2023 - Motion by Seftas/Suydam. Motion passed unanimously.

Summer hours - Motion to change the position to a 10-month position, with a reasonable assurance letter to return in the next school year, and continued health insurance coverage (at the 100% payment level by the school for summer months, and 90% payment by the school during the school year) by Bookhamer/Cook. Motion passed unanimously.

C. Executive Committee - Report - Bookhamer reported that the committee met 2 weeks ago. A parking request was considered but denied due to insurance reasons.

D. Academic Excellence Committee - no report

E. Admissions/Parental Volunteer Committee -

Casner reported that open enrollment started April 1. There is a lot of interest, and there will be a lottery will be held at the school on May 2, 2022 at 4:00 pm. There will be a lottery for at least 2 grades.

F. Facilities and Grounds Committee - Bookhamer reported that the following topics were discussed:

Facilities audit- Rupert found that PSU will enter the facility for about \$5000 to perform an overall facility audit (HVAC, electrical, water) and create a handbook for the school. The report has an option for an electronic format that is interactive and tied into a database of current construction/material pricing, but the additional price for the electronic report may not be worth the extra funds. Casner noted that since the school is now well-established, that the school should develop a long term plan to upkeep the building. The exact price will be presented at the next meeting. Rupert will look into getting an example report to present.

Office security - Bookhamer reported that the committee agreed to reconfigure the office/waiting room area to improve security and safety.

Storage Shed - The existing shed is old and the door broke this winter. Greenwood Structures has a 16'x30' base model for \$7800 (including delivery and base), which was the least expensive option found. The committee proposes running electric and climate control. The total price would be around \$10,000. The committee is asking for a motion to get the process started. The old sheds would be sold or disposed of. Motion to proceed by Bookhamer/Cook. Motion passed unanimously.

Library HVAC - the thermostat has been worked on.

Boiler

Signs

Playground install

Bathroom door

Gardens - The pollinator meadow can be weed whacked in April or May (once temps are in the 50's to protect pollinator nesting habitat).

Outdoor lighting

Thermostats

Outdoor hose hookup

Heating units - replace with heat pumps

Summer help - Options for hiring some help for specific tasks were discussed, in addition to volunteer work days for school/community families to attend. There was a consensus to advertise the position.

- G Fundraising Committee - [Report](#) - Rupert reported that the fundraisers are wrapped up for the year. Texas roadhouse rolls made ~\$1200. Rupert is going to ask for a partial refund due to expired rolls being sent. There was a total of about \$5000 in fundraising efforts for the year. The Mudcats football team donated \$500 to the school for use of the field last summer.
- H. Board Development / Community Relations Committee - Seftas reported that the committee recommended Brian Spicher as board member. Motion by Bookhamer/Lapp to approve the recommendation. Motion passed unanimously. Bookhamer will arrange for the notary to conduct the swearing in at the next board meeting. Casner reminded that the board is accepting nominations for officers for next year.
- I. Technology Committee - No report
- J. Closed session - Personnel matters. Motion to enter closed session for personnel reasons (possible disciplinary discussion) by Suydam/Seftas at 7:54PM. Motion to leave closed session by Suydam/Bookhamer at 8:40 PM. Motion passed unanimously.

VI. Adjournment (No action will be taken on any discussion after adjournment). Motion to adjourn at 8:40 PM by Lapp/Cook.

Upcoming Meetings:

*Board Meeting: May 12, 2022 @ 6:30pm
All meetings are held at SVCCS unless otherwise stated.*